

*****APPROVED*****

**Williamsburg Regional Local Human Rights Committee
Sub-Committee Meeting Minutes**

Date of Call Meeting: August 8, 2013

Committee Members Present:

James R. Henry, Vice-Chairperson

Office of Human Rights: Hillary Zaneveld, Human Rights Advocate

Call to Order:

Rev. Henry called the meeting to order at 10:30am at the Kline Building located at Eastern State Hospital.

Closed Meeting: At 10:35am Rev. Henry read the motion to convene in executive session pursuant to VA Code 2.2-3711(A) 4 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of conducting interviews for membership on the LHRC pursuant to the regulations.

Open Meeting Reconvened: The committee reconvened in open meeting at 10:15am, Rev. Henry certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meetings requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

Rev. Henry made the recommendation to the State Human Rights Committee Ms. Elizabeth Clemmons for appointment to the Williamsburg Regional LHRC.

Adjournment: Rev. Henry adjourned the meeting at 11:00am

Next Regularly Scheduled Meeting:

Wednesday October 9, 2013 at 9:00am at Sentara-Williamsburg Regional Medical Center, 100 Sentara Circle, Williamsburg, VA 23188.